



## COMMISSION ON CORRECTIONAL PEACE OFFICER STANDARDS AND TRAINING

**APPROVED**

### Curriculum Review Committee Meeting Wednesday, June 11, 2003 CPOST Headquarters

#### **In Attendance:**

Lt. Pietro DeSantis II, Committee Chairperson	Mr. Tim Baker, CDC
Dr. Paul Bestolarides, Committee Member	Ms. Karen Fitzgerald, CDC
Ms. Mary McElhannon, Committee Member	Ms. Alicia Azevedo, CDC
Mr. Michael Jaime, ODT	Mr. Rick Winistofer, CDC
Ms. Lindsay Knight, CPOST (Recorder)	Mr. Aldo Jimenez, CDC
Ms. Paula French, CPOST	Mr. Ted Payne, CDC
Ms. Katheen Lofstrom, CDC	Ms. Sharen Rocco, CDC
Ms. Gail Hunt, CDC	Ms. Mary Wakefield, YATC
Ms. Linda Mobery, CDC	Ms. Sally Morgan, YATC

#### **Committee Member(s) Absent:**

Mr. Doug Peterson, Committee Member

### **I. Introductions**

The Curriculum Review Committee meeting was held on Wednesday, June 11, 2003 at CPOST Headquarters, 3161 Dwight Road, Elk Grove, CA. The Committee Chairperson, Lt. DeSantis, and recorder, Lindsay Knight, were present. A quorum being present, the meeting was called to order at 10:10 a.m. Introductions followed.

### **II. Draft Minutes From Previous Meeting**

Lt. DeSantis called for corrections to the minutes from the May 7, 2003 Curriculum Meeting. Lt. DeSantis moved that the minutes be approved, and the motion was seconded. A vote was taken; the motion carried.

### **III. Lesson Plan Reviews**

#### **CDC - Sergeants**

- ❖ **Reviewing and Responding to Inmate Appeals**
- ❖ **Crime Scene Management**
- ❖ **Exemplary Leadership and Ethics**

Lt. DeSantis moved to recommend these lesson plans be Withdrawn; motion was seconded. A vote was taken and the motion passed.

**CDC – Lieutenants**

❖ **Inmate Appeals for Lieutenants**

Lt. DeSantis moved to recommend these lesson plans be Withdrawn; motion was seconded. A vote was taken and the motion passed.

**CDC - PAROLE**

❖ **Annual Firearms Policy Review**

❖ **Introduction to Second Strike Supervision**

❖ **Fourth Quarter Parole Agent Safety Tactical Training Lesson Plan**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed

**IV. Corrections**

**CDC - BCOA**

❖ **Body, Cell, Area, and Grid Search**

❖ **Managing Inmate Conflict II**

❖ **Supervision of Inmates II**

❖ **Report Writing I**

❖ **Staff Rights and Responsibilities**

❖ **Inmate Disciplinary Process**

❖ **Escape Prevention**

❖ **Inmate-Staff Relations**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed.

❖ **Inmate Property**

❖ **Extraction Teams**

Lt. DeSantis moved recommend these lesson plans be Withdrawn; motion was seconded. A vote was taken and the motion passed.

**CDC-PAROLE**

❖ **Courtroom Demeanor**

❖ **Criminal Personalities**

❖ **Domestic Violence**

❖ **Ethics and Professionalism**

❖ **Board of Prison Terms: Overview of Parole Report Preparations and Procedures**

❖ **Power: Sources, Uses and Abuses of Power**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed

**CYA - BCOA**

- ❖ **Restorative Justice**
- ❖ **Youthful Offender Parole Board (YOPB)**
- ❖ **Treatment Modalities: Module Three – Special Treatment Programs**
- ❖ **Treatment Modalities: Module Four – Correctional Education**
- ❖ **Drug and Alcohol Identification and Control**
- ❖ **Interviewing**
- ❖ **Large and Small Group Counseling: Module One**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed

**V. Other Business**

- ❖ **Youth Authority Basic Academy Test Consolidation Project**

Lt. DeSantis moved to recommend Full Approval; motion was seconded. A vote was taken and the motion passed

- ❖ **Revised Protocols and Procedures for Basic Correctional Officer Academy Testing**

Tabled until the next meeting date of July 9, 2003

- ❖ **Changes Regarding 7K and IST Lesson Plan Cover Sheets**

**VI. Adjournment**

There being no further business or discussion, the meeting was adjourned at 12:05 a.m.

Lindsay Knight  
Student Assistant, CPOST  
Recorder